Office of the Illinois State Treasurer
Michael W. Frerichs

Request for Proposals Information Technology Infrastructure Improvement Services
370-600-18-003

Addendum 1
June 28, 2018

Below are the questions received by the Office of the Illinois State Treasurer ("Treasurer") and the Treasurer's responses. The questions listed herein are intended to be accurate quotations of the questions received; as such, any errors in usage or spelling have not been corrected. Any capitalized terms that are not defined herein have the meaning set forth in the Request for Proposals Information Technology Infrastructure Improvement Services (370-600-18-003) ("RFP") published by the Treasurer on June 4, 2018.

1. When can we expect the plan holder's list (list of attendees) from the Bidder's Conference, to be published?

    Please be advised that the following firms participated in the Optional Bidder's Conference:
    C & A Consulting, Inc.
    GNC Consulting, LLC
    MXO Tech
    Powersolv, Inc.

2. Does the MBE have to be registered in the state of Illinois? Does State of Illinois have a reciprocity policy in place with State of Virginia or State of Maryland?

    In accordance with the Office of the Treasurer Procurement Rules, "The legal entity must be authorized to transact business or conduct affairs in Illinois prior to execution of the contract." 44 Ill. Adm. Code 1400.2505(m). Respondents may reach out to the Illinois Secretary of State in order to inquire regarding specific requirements, but the RFP does require registration in Illinois.

3. Is this contract a first of its kind or does it replace an older contract? If yes, can you share the contract details?

    This is a RFP from which a contract(s) may result; it is not a contract. While the Treasurer has generally had information technology services contracts in the past, this is the first RFP for information technology infrastructure improvement services as described therein.

4. How has the agency procured similar services in the past?

The Treasurer has contracted separately and as needed with individual service providers.

5. If this contract replaces an older one, will the incumbent(s) be allowed to bid on this RFP?

    Please see the response to Question #3 above.

6. How many vendors does the agency plan to select under this contract?

    The Treasurer anticipates contracting with those vendors that show a similar level of proficiency to provide the Services; there is no specific number in mind. Then, when a specific need for Services arises, the Treasurer will select among the Pool Members as laid out in the RFP.

7. Can a vendor be a part of multiple teams? Eg.
    a. Prime respondent in one team and subcontractor in another.
    b. Sub contract on multiple teams?

    The Treasurer welcomes any firm, or combination of firms, that has the expertise necessary to provide the Services.

8. Do we need to participate on every Functional Area mentioned in the Scope of Work or can we bid on selective Functional Areas?

    Respondents may submit Proposals only for selected Services, and are not required to submit Proposals for all Services.

9. Please share details of Enterprise Applications being used at the Treasurer's Office. Can you also share the details of the applications (custom or COTS) that the Agency is planning to implement?

    Enterprise Applications developed in-house consist of an accounting/budgeting system and an investments/banking system. These are VisualBasic.net applications with part of the investments system being COBOL. Both have a SQL backend. The Treasurer also has a web portal written in Visual Basic and ActiveServerPages.net.

    The Treasurer plans to implement Office 365 licensed to G3 and E3 levels.

10. Can you please share the plan holders list?

    Please see the response to Question #1 above.

11. Can you please list few upcoming projects that would require labor categories to be staffed from this contract.

Migrate operations to Microsoft Azure
Migrate on-premises operations to Microsoft Azure. Over the next 1-2 years the Treasurer will be migrating IT operations to Microsoft Azure infrastructure as a service and Office 365. This will be a staged migration and at various times the Treasurer may need assistance with application development (Microsoft visualbasic.net), database administration, networking, SharePoint online development, and network/data security.

Core application replacement
Over the next 1-2 years the Treasurer will be upgrading or replacing a core application that is critical to the operations of the office. The current application has several modules and there is an evaluation underway to determine the next steps. Options will be to break up the modules into smaller packages of off-the-shelf products that require some customization after purchase, or to internally build a custom application, or a combination of off-the-shelf products with some custom developed applications.

12. Among the service areas covered in the RFP (system engineering, network engineering, system administration, network and application security monitoring and response, application development, database administration, SharePoint development, project management, content management/web development, and warehousing and data modeling), are IT contractors invited to bid on certain services or must the bid cover all and to include the sub-contractors we plan to use?

> As stated in the response to Question #8 above, Respondents may submit a Proposal for only certain Services; however, Respondents must submit a Proposal for all Services they would like to provide (and include subcontractors where they intend to use them). The Services a Respondent may ultimately be selected to provide will be limited to only those Services included in the Respondent's Proposal.

13. Can I ask about site visits? How is this normally conducted? What should we expect to happen during a site visit? What is important for the inspector to see when they arrive? What is important to the agency relative to the applicant's site?

> The Treasurer, if site visits are conducted, would be seeking a general comfort with the professional nature of the firm. In this instance, the Treasurer would likely also consider the general security measures in place to ensure privacy of any relevant Treasurer information a Respondent may ultimately access.

14. Is the Illinois State Treasurer open for application development work to be performed off site?

> At this time, the Treasurer is unable to accommodate off-site development.

15. Page 8. Proposed Approach and Solution - Since there is no specific project, what is the level of detail that you expect to see under this section? Is it acceptable to submit a sample project plan we have completed for a different project?

    A sample plan would be acceptable and very helpful. With this request, the Treasurer is seeking to understand the general approach Respondent would take in providing Services to the Treasurer, including familiarizing itself and interacting with the Treasurer.